

Governance, Audit and Risk Management Committee AGENDA

DATE: Tuesday 29 June 2010

TIME: 7.30 pm

VENUE: Committee Room 6,
Harrow Civic Centre

MEMBERSHIP (Quorum 3)

Chairman: Councillor John Cowan

Councillors:

Mano Dharmarajah
Thaya Idaikkadar
Nizam Ismail
Sachin Shah

Richard Romain
Yogesh Teli

Reserve Members:

- | | |
|-------------------|--------------------|
| 1. Ben Wealthy | 1. Tony Ferrari |
| 2. Ajay Maru | 2. Stephen Wright |
| 3. Krishna Suresh | 3. Anthony Seymour |
| 4. Krishna James | |

Contact: Lysandra Dwyer, Acting Senior Democratic Services Officer
Tel: 020 8424 1264 E-mail: lysandra.dwyer@harrow.gov.uk

AGENDA - PART I

1. APPOINTMENT OF RESERVE

To note the appointment of Councillor Anthony Seymour as a Reserve Member in accordance with Council Procedure Rule 1.5 and following notification from the Conservative Group Leader.

2. ATTENDANCE BY RESERVE MEMBERS

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

3. APPOINTMENT OF VICE-CHAIRMAN

To appoint a Vice-Chairman of the Governance, Audit and Risk Management Committee for the Municipal Year 2010/11.

4. DECLARATIONS OF INTEREST

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub Committee, Panel or Forum;
- (b) all other Members present in any part of the room or chamber.

5. MINUTES (Pages 1 - 8)

That the minutes of the meeting held on 8 April 2010 be taken as read and signed as a correct record.

6. PUBLIC QUESTIONS

To receive questions (if any) from local residents/organisations under the provisions of Committee Procedure Rule 17 (Part 4B of the Constitution).

7. PETITIONS

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Committee Procedure Rule 15 (Part 4B of the Constitution).

8. DEPUTATIONS

To receive deputations (if any) under the provisions of Committee Procedure Rule

16 (Part 4B) of the Constitution.

9. REFERENCES FROM COUNCIL AND OTHER COMMITTEES/PANELS

To receive references from Council and any other Committees or Panels (if any).

10. INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRS) UPDATE
(Pages 9 - 10)

Report of the Corporate Director Finance.

11. STATEMENT OF ACCOUNTS 2009/10 (Pages 11 - 26)

Report of the Corporate Director Finance.

12. 2010/11 INTERNAL AUDIT PLAN (Pages 27 - 42)

Report of the Corporate Director Finance.

13. INFORMATION REPORT - GOVERNANCE UPDATE REPORT (Pages 43 - 46)

Report of the Corporate Director Finance.

14. RISK, AUDIT AND FRAUD DIVISION ACTIVITY UPDATE (Pages 47 - 54)

Report of the Corporate Director Finance.

15. INFORMATION REPORT - ANNUAL HEALTH AND SAFETY REPORT 2009/10
(Pages 55 - 64)

Report of the Corporate Director Finance.

16. INFORMATION REPORT - INTERNAL AUDIT YEAR-END REPORT 2009/10
(Pages 65 - 94)

Report of the Corporate Director Finance.

17. ANY OTHER URGENT BUSINESS

Which cannot otherwise be dealt with.

18. EXCLUSION OF THE PRESS AND PUBLIC

To resolve that the press and public be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of confidential information in breach of an obligation of confidence, or of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972:

<u>Agenda</u> <u>Item No</u>	<u>Title</u>	<u>Description of Exempt Information</u>
19.	INFORMATION REPORT - Internal Audit	Information under paragraphs 1 and 7, relating to any individual and any

	Year-End Report 2009/10 (Appendix B)	action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
20.	INFORMATION REPORT - Green and Amber Internal Audit Reports and Follow Up Reports	Information under paragraph 3, relating to the financial or business affairs of any particular person (including the authority holding that information).

AGENDA - PART II

19. INFORMATION REPORT - INTERNAL AUDIT YEAR-END REPORT 2009/10
(Pages 95 - 104)

Appendix B to the report of the Corporate Director Finance at Item 16.

20. INFORMATION REPORT - GREEN AND AMBER INTERNAL AUDIT REPORTS AND FOLLOW UP REPORTS (Pages 105 - 132)

Report of the Corporate Director Finance.